

**HOLY TRINITY SCHOOL  
CLERGY FORM 2017-2018**



The parent(s)/guardian(s) of the child named below are applying for a place at Holy Trinity School. To support their application, please complete the form below and return it to the parent(s)/guardian(s) so that it can be received by the School with their application form.

**TO BE COMPLETED BY PARENT/GUARDIAN**

SURNAME OF CHILD ..... FIRST NAME ..... DATE OF BIRTH .....

NAME OF PARENT(S)/GUARDIAN(S) .....

HOME ADDRESS.....

..... POST CODE .....

**TO BE COMPLETED BY PRIEST / MINISTER**

NAME OF CHURCH: .....

Is this church a member of Churches Together? Yes  No

Has the family attended church once a month for the last twelve months? Yes  No   
*(Please see admission criteria below and tick appropriate box)*

SIGNATURE OF PRIEST / MINISTER ..... DATE .....

(PLEASE PRINT NAME) .....

ADDRESS OF CHURCH:.....

..... TEL NO .....

Church Stamp/ Additional comments:

**Admission Criteria**

The Governors of Holy Trinity Church of England School are responsible for the admission of pupils to the school. A maximum of 12 children will be admitted to each class.

In your application you must say under which criterion you wish your child to be considered.

If you want to apply for a Foundation Place, you will also need to complete the schools (SIF) Supplementary Information Form - Clergy Form- and return to the school office by the closing date.

Children will be admitted to the school in the following order of priority:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement order, or special guardianship order <sup>[1]</sup>. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions.

The remaining places will be divided as follows:

2. Foundation Places – 50%

- i. Foundation Places will be offered to children from families who have regular attendance\* at Holy Trinity Church, Sloane Street
- ii. Foundation Places will be offered to children from families who have regular attendance\* at another Anglican church (as defined by the Churches Together)
- iii. Foundation Places will be offered to children from families who have regular attendance\* at another Christian denomination (as defined by the Churches Together)

3. Open Places – 50% Open Places will be offered by the Governors according to the following criteria:

- i. Siblings\*\* - sibling to be on the school roll at the time of entry
- ii. Nearness of the candidate's home to the school

When deciding between the applicants who appear to have equal entitlement to admission under the criteria, in the order of priority as above, the governors will offer the place to the applicant who lives nearest to the school

calculated using a straight line (as the crow flies) measurement from the child's home 'address point' determined by Ordnance Survey Data to the centre of the school grounds as determined by the Royal Borough using its computerised measuring system. The child living closest to the school will receive the highest priority. For children applying to the reception class the distance will be measured to the Cadogan Gardens building. Where two or more children have the same distance a decision will be made by random allocation.

**Twins, triplets and multiple births** – twins, triplets and multiple birth children will be considered as individuals alongside all other applicants. Every effort will be made to accommodate twins or multiple birth children within the same school even if this means that the PAN will be exceeded

### **Definitions**

\* Regular attendance is defined as attendance once a month for the last 12 months prior to completion of the form

\*\*Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling'.

<sup>1]</sup> An 'adoption order' is an order under Section 46 of the Adoption and Children Act 2002.

A 'residence order' is as an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

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Reviewed Spring Term 2016